Federal records center records (FRC records) mean records which, pending their transfer to the National Archives of the United States or their disposition in any other manner authorized by law, have been transferred to a Federal records center operated by NARA.

Nixon Presidential historical materials has the meaning specified in §1275.16 of this chapter.

*Presidential records* has the meaning specified in §1270.14 of this chapter.

Records mean records or microfilm copies of records transferred to NARA under 44 U.S.C. 2107 and 3103; namely, archives and Federal records center records as the terms are defined in §1252.2. The term records does not include current operating records of NARA, the public availability of which is governed by part 1250 of this chapter, or donated historical materials as defined in this section.

Researcher means a person who has been granted access to original documents or copies of documents.

[33 FR 4885, Mar. 22, 1968, 42 FR 13022, Mar. 8, 1977, and 49 FR 33253, Aug. 22, 1984. Redesignated and amended at 50 FR 15723, 15726, Apr. 19, 1985; 59 FR 29191, June 6, 1994]

# PART 1253—LOCATION OF RECORDS AND HOURS OF USE

Sec.

1253.1 National Archives Building.

1253.2 National Archives at College Park.

1253.3 Presidential libraries.

1253.4 Washington National Records Center.

1253.5 National Personnel Records Center.

1253.6 Federal Records Centers.

1253.7 Regional Archives System.

AUTHORITY: 44 U.S.C. 2104(a).

#### §1253.1 National Archives Building.

The National Archives Building is located at Seventh Street and Pennsylvania Avenue, NW., Washington, DC 20408. Hours: For the Central Research Room and Microfilm Research Room, 8:45 a.m. to 5 p.m., Monday and Wednesday; 8:45 a.m. to 9 p.m., Tuesday, Thursday, and Friday; 8:45 a.m. to 4:45 p.m. on Saturday. For other research rooms, 8:45 a.m. to 5 p.m., Monday through Friday.

§ 1253.2 National Archives at College Park.

The National Archives at College Park is located at 8601 Adelphi Road, College Park, MD 20740-6001. Research complex hours are 8:45 a.m. to 5 p.m., Monday and Wednesday; 8:45 a.m. to 9 p.m., Tuesday, Thursday, and Friday; and 8:45 a.m. to 4:45 p.m. Saturday.

[59 FR 6900, Feb. 14, 1994]

#### §1253.3 Presidential libraries.

Some of the Presidential Libraries may offer extended research room hours on selected evenings and Saturdays; museums within the Libraries offer Saturday and Sunday hours. More specific information on extended hours is available from each Presidential Library. The hours listed in this section are the minimum hours that each Presidential Library is normally open.

- (a) Herbert Hoover Library, 210 Parkside Dr., West Branch, IA. Mailing address: PO Box 488, West Branch, IA 52358-0488. Hours: 9 a.m. to 5 p.m., Monday through Friday.
- (b) Franklin D. Roosevelt Library, 511 Albany Post Rd., Hyde Park, NY 12538–1999. Hours: 8:45 a.m. to 5 p.m., Monday through Friday.
- (c) Harry S. Truman Library, 500 W. US Hwy 24, Independence, MO 64050-1798. Hours: 8:45 a.m. to 4:45 p.m., Monday through Friday.
- (d) Dwight D. Eisenhower Library, 200 SE Fourth Street, Abilene, KS 67410-2900. Hours: 9 a.m. to 4:45 p.m., Monday through Friday.
- (e) John Fitzgerald Kennedy Library, Columbia Point, Boston, MA 02125. Hours: 8 a.m. to 4:30 p.m., Monday through Friday.
- (f) Lyndon Baines Johnson Library, 2313 Red River St., Austin, TX 78705-5702. Hours: 9 a.m. to 5 p.m., Monday through Friday.
- (g) Gerald R. Ford Library, 1000 Beal Avenue, Ann Arbor, MI 48109-2114. Hours: 8:45 a.m. to 4:45 p.m., Monday through Friday.
- (h) Gerald R. Ford Museum, 303 Pearl St. NW, Grand Rapids MI 49504-5353.

[59 FR 6901, Feb. 14, 1994]

§ 1253.4

Hours: 9 a.m. to 4:45 p.m., Sunday through Saturday.

- (i) Jimmy Carter Library, 1 Copenhill Ave NE, Atlanta, GA 30307-1406. Hours: 9 a.m. to 4:45 p.m., Monday through Friday.
- (j) Ronald Reagan Library, 40 Presidential Dr, Simi Valley, CA 93065-0666. Hours: 9 a.m. to 4:30 p.m., Monday through Friday.

[46 FR 37652, July 22, 1981. Redesignated at 50 FR 15723, Apr. 19, 1985, and amended at 52 FR 23821, June 25, 1987; 57 FR 21742, May 22, 1992; 60 FR 40416, Aug. 8, 1995; 61 FR 390, Jan. 5,

### §1253.4 Washington National Records

Washington National Records Center, 4205 Suitland Road, Suitland, MD. Mailing address: Washington National Records Center, 4205 Suitland Road, Washington, DC 20409-0002. Hours: 8:30 a.m. to 4 p.m., Monday through Friday. From May 6, 1996, through August 30, 1996, appointments may be made to use archival records at the Center by calling the Suitland Reference Branch at (301) 457-7190.

[61 FR 14972, Apr. 4, 1996]

### §1253.5 National Personnel Records

(a) Military Personnel Records, National Personnel Records Center, 9700 Page Ave., St. Louis, MO 63132-5100. Hours: 7:30 a.m. to 4 p.m., Monday through Friday.

(b) Civilian Personnel Records, National Personnel Records Center, 111 Winnebago St., St. Louis, MO 63118-4199. Hours: 7:30 a.m. to 4 p.m., Monday through Friday.

[60 FR 40417, Aug. 8, 1995]

### §1253.6 Federal Records Centers.

(a) 380 Trapelo Rd., Waltham, MA 02154-6399. Hours: 8 a.m. to 4 p.m., Monday through Friday.

(b) 100 Dan Fox Dr., Pittsfield, MA 01201-8230. Hours: 7:30 a.m. to 4 p.m.,

Monday through Friday.

(c) Military Ocean Terminal Bldg. 22, Bayonne, NJ 07002-5388. Hours: 7:30 a.m. to 4 p.m., Monday through Friday

(d) 14700 Townsend Rd., Philadelphia, PA 19154. Hours: 7:30 a.m. to 4 p.m.,

Monday through Friday.

(e) 1557 St. Joseph Ave., East Point, GA 30344-2593. Hours: 8 a.m. to 4 p.m., Monday through Friday.

- (f) 3150 Springboro Rd., Dayton, OH 45439-1883. Hours: 7:30 a.m. to 4 p.m., Monday through Friday.
- (g) 7358 S. Pulaski Rd., Chicago, IL 60629-5898. Hours: 8 a.m. to 4 p.m., Monday through Friday.

(h) 2312 E. Bannister Rd., Kansas City, MO 64131-3060. Hours: 8 a.m. to 4 p.m., Monday through Friday.

- (i) 501 W. Felix St., Bldg. 1, Dock 1, Fort Worth, TX. Mailing Address: PO Box 6216, Fort Worth, TX 76115-6216. Hours: 8 a.m. to 4 p.m., Monday through Friday.
- (j) Denver Federal Center Bldg. 48, Denver, CO. Mailing Address: PO Box 25307, Denver, CO 80225-0307. Hours: 7:30 a.m. to 4 p.m., Monday through Friday.
- (k) 1000 Commodore Dr., San Bruno, CA 94066-2350. Hours: 7:30 a.m. to 3:30 p.m., Monday through Friday.
- (l) 2400 Avila Rd., 1st Floor East, Laguna Niguel, CA. Mailing Address: PO Box 6719, Laguna Niguel, CA 92607-6719. Hours: 8 a.m. to 4:30 p.m., Monday through Friday.
- (m) 6125 Sand Point Way NE, Seattle, WA 98115-7999. Hours: 8 a.m. to 4 p.m., Monday through Friday.

 $[60\ FR\ 40417,\ Aug.\ 8,\ 1995,\ as\ amended\ at\ 61\ FR\ 390,\ Jan.\ 5,\ 1996]$ 

#### §1253.7 Regional Archives System.

Some of the Regional Archives may offer extended research room hours on selected evenings and Saturdays. More specific information on extended hours is available from each Regional Archives. The hours listed in this section are the minimum hours that each Regional Archives is normally open.

- (a) National Archives-New England Region, 380 Trapelo Rd., Waltham, MA 02154-6399. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (617) 647-8100.
- (b) National Archives-Pittsfield Region, 100 Dan Fox Dr., Pittsfield, MA 01201-8230. Hours: 9 a.m. to 3:30 p.m., Monday through Friday. Telephone: (413) 445–8458.
- (c) National Archives-Northeast Region, 201 Varick St., New York, NY 10014-4811. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (212) 337-1300.
- (d) National Archives-Mid-Atlantic Region, 900 Market St. Room 1350, Philadelphia, PA 19107-4292. Hours: 8

- a.m. to 4 p.m., Monday through Friday. Telephone: (215) 597–3000.
- (e) National Archives—Southeast Region, 1557 St. Joseph Ave., East Point, GA 30344–2593. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (404) 763–7477.
- (f) National Archives—Great Lakes Region, 7358 S. Pulaski Rd., Chicago, IL 60629-5898. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (312) 353-0162.
- (g) National Archives—Central Plains Region, 2312 E. Bannister Rd., Kansas City, MO 64131–3060. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (816) 926–6934.
- (h) National Archives—Southwest Region, 501 West Felix St., Bldg. 1, Dock 1, Fort Worth, TX. Mailing address: PO Box 6216, Fort Worth, TX 76115–0216. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (817) 334–5525.
- (i) National Archives—Rocky Mountain Region, Denver Federal Center, Bldg. 48, Denver, CO. Mailing address: PO Box 25307, Denver, CO 80225-0307. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (303) 236-0817.
- (j) National Archives—Pacific Southwest Region, 2400 Avila Rd., 1st Floor East, Laguna Niguel, CA. Mailing address: PO Box 6719, Laguna Niguel, CA 92607–6719. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (714) 643–4241.
- (k) National Archives—Pacific Sierra Region, 1000 Commodore Dr., San Bruno, CA 94066–2350. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (415) 876–9009.
- (l) National Archives—Pacific Northwest Region, 6125 Sand Point Way NE, Seattle, WA 98115-7999. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (206) 526-6507.
- (m) National Archives—Alaska Region, 654 W. 3rd Ave. Rm. 012, Anchorage, AK 99501-2145. Hours: 8 a.m. to 4 p.m., Monday through Friday. Telephone: (907) 271-2441.
- [60 FR 40417, Aug. 8, 1995, as amended at 61 FR 390, Jan. 5, 1996]

#### PART 1254—AVAILABILITY OF RECORDS AND DONATED HIS-TORICAL MATERIALS

#### Subpart A—General

Sec.

- 1254.1 General provisions.
- 1254.2 Location of documents and hours of use.
- 1254.4 Research procedures.
- 1254.6 Researcher identification card.
- 1254.8 Subpoenas and other legal demands for records transferred to the National Archives and Records Administration.

#### Subpart B-Research Room Rules

- 1254.10 Registration.
- 1254.12 Researcher's responsibility for documents.
- 1254.14 Restrictions on using microfilm readers.
- 1254.16 Prevention of damage to documents.
- 1254.17 Keeping documents in order.
- 1254.18 Removal or mutilation of documents.
- 1254.20 Conduct.
- 1254.24 Locker use policy.
- 1254.26 Additional rules for use of certain research rooms in NARA facilities in the Washington, DC, area.
- 1254.27 Additional rules for use of certain research rooms in Federal records centers, regional archives, and Presidential libraries

## Subpart C—Access to Unclassified Records and Donated Historical Materials

- 1254.30 Archives
- 1254.32 FRC records.
- 1254.34 Records of defunct agencies.
- 1254.35 Presidential records and Nixon Presidential materials.
- 1254.36 Donated historical materials.
- 1254.38 Freedom of Information Act requests.
- 1254.39 Requests for commercial information.

### Subpart D—Access to National Security Information

- 1254.40 Access to national security information.
- 1254.44 Freedom of Information Act requests.
- 1254.46 Public requests for mandatory review of classified information under Executive Order 12356.
- 1254.48 Access by historical researchers and former Presidential appointees.
- 1254.50 Fees.